



SPECIAL EDUCATION ADVISORY COMMITTEE

MINUTES

September 21, 2016

PRESENT: Committee Members: E. Swanson (Chair), B. Morris, K. Dunsmoor-Lough, C. Smith, F. Mick-Johnston, L. Cobb, S. McBride

Administration: B. McIntyre, B. Smith, C. Barber, H. Hardwick, S. Cassidy-Rouleau, A. MacDougall-Popke, J. Pantuso

Guests: A. Gagan, D. Root

ABSENT: (With Regrets) J. Clarke, R. Bernard

1. CALL TO ORDER

Chair E. Swanson called the meeting to order.

2. APPROVAL OF AGENDA OF 21 SEPTEMBER 2016

MOVED BY S. McBride, seconded by C. Smith, that the Special Education Advisory Committee approves the agenda for today's meeting.

The motion was CARRIED.

3. APPROVAL OF MINUTES OF 15 JUNE 2016

MOVED BY F. Mick-Johnston, seconded by L. Cobb, that the Special Education Advisory Committee approves the minutes of the meeting held on 15 June 2016.

The motion was CARRIED.

4. INTRODUCTIONS

B. McIntyre introduced Bill Smith the new Supervising Principal of Special Services. He has held previous positions including special education consultant, vice-principal and principal and brings enthusiasm as an adaptable leader with emotional intelligence and experience in special education.

B. McIntyre also introduced Alison MacDougall-Popke the new Mathematics Assistive Technology Coach. She is replacing Kaia Paddock and her role will also include the renewed math strategy with a special education voice.

6. REPORT FROM THE BOARD

B. Morris reported on Board discussions regarding:

- the adoption of the 2016-17 board budget in the amount of \$128,542,345
- the retirement of Roger Clarke, Director of Education, effective January 2017 and the beginning of the selection process to name a new director by December
- closures at Madawaska Public School and Westmeath Public School and the smooth transition for students and staff into their new locations including the renovations at Beachburg and MVDHS.
- the appointment of Jodie Barrett, Assistant Superintendent of Education
- the retirement of Dennis Jenkins, Superintendent of Human Resources

7. REPORTS FROM RESOURCE STAFF

B. Smith explained the plan to review the SEAC Handbook and Special Education Plan as a standing item at upcoming meetings. Staff will take some time at each meeting to review one section of each document. The process will continue as long as it is deemed useful by committee members.

B Smith also discussed changes to the IPRC process. He stressed that changes make the most of the IEP and case conferences and do not impact EA placements, special transportation, funding or supports at post-secondary. Staff is being trained on the new process and a presentation on the IEP writer and the SERT guide will be brought to the next meeting.

The committee discussed the 30 day requirement for IEP completion and the continuation of service from year to year. Staff continue to work at making sure teachers are accessing the IEPs and provide reminders for them to be reviewed and updated.

B. Smith presented the Five-Year Plan and the four topics proposed to be reviewed this year are the IEP, IPRC, Parent Guide to IPRC's and SERT. Speech and Language was thought to be best included in 2017-18. Committee members are to review the list and come to next month's meeting with some feedback on what they would like to see included in this year's plan.

8. ASSOCIATION REPORTS - nil

9. OUTSTANDING ITEMS - nil

10. OTHER

E. Swanson received a letter from S. French applying for SEAC membership. Unfortunately her request will not be accepted at this time as the committee has an adequate number of community representatives. Committee members may continue to approach associations for new members, in particular, from Community Living in Arnprior, Madawaska or Renfrew.

11. NEXT MEETINGS

- October 19, 2016
- November 16, 2016
- December 21, 2016
- January 18, 2017
- February 15, 2017
- March 22, 2017
- April 19, 2017
- May 17, 2017
- June 21, 2017

12. ADJOURNMENT

MOVED BY K. Dunsmoor-Lough, seconded by B. Morris, that the Special Education Advisory Committee meeting adjourn at 4:50 p.m.

The motion was CARRIED.