

POSITION OF STUDENT TRUSTEE FOR THE RENFREW COUNTY DISTRICT SCHOOL BOARD

Two-Year Term of Office: August 1, 2018 to July 31, 2020

The Renfrew County District School Board has an opening for one student trustee on the Board to represent the interests of students within the school system. The student trustee position:

- Provides greater insight into student activities, programs and needs;
- Encourages more student involvement in the Board's governance activities;
- Provides a greater awareness and understanding of mutual issues between and among the Board, school staff and students.

Criteria for Eligibility

- Is enrolled as a full-time day school student at any of the seven secondary schools under the jurisdiction of the Board, full-time being defined as taking a minimum of 3.0 credits per semester (210 instructional minutes);
- Continues to be enrolled as a full-time student in a senior division curriculum program during the time of service as a Student Trustee;
- Has achieved the provincial standard (Level 3 – 70-79%) or higher in six of eight of the most recent credits granted;
- provides evidence of exemplary character by providing a statement from the school Principal that he/she is a Student in Good Standing (and through provision of a satisfactory Criminal Background Check if elected);
- Has demonstrated a sustained interest and prior involvement in leadership activities, either through school-based or community-based clubs, organizations and/or events;
- Has not served as a student trustee with the Renfrew County District School Board in the past;
- If under the age of 18, provides written consent of his/her parent/guardian, stating that the parent/guardian is aware of their child's intention to seek the position of student trustee and that he/she has the parent/guardian's support.

Roles and Responsibilities of a Student Trustee

- to be knowledgeable about and to comply with the Trustee Code of Ethics (Board Policy 5) and the expectations relating to the Role of the Trustee (Board Policy 6);
- to maintain their eligibility to serve as a student trustee;

- to regularly attend meetings of the Board and meetings of committees of the Board in accordance with the Education Act and to maintain confidentiality as required. The Act provides that a student trustee may attend all closed (confidential) meetings, with the exception of those *“when the subject matter under consideration involves the disclosure of intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the board or a student or his or her parent or guardian.”* Student trustees must declare a conflict of interest where it exists;
- to deliver brief, periodic reports to the Board, which articulate the interests, issues and achievements of Student Councils from all secondary schools within the school system.

Term of Office

A student trustee’s term of office is for **2 years** starting on August 1 of the year in which he/she is elected and ends on July 31 of the second year.

Election Procedure

Interested students will submit an application to Jonathan Laderoute, Manager of Communication by April 23, 2018 by 4:30 pm via email at laderouteja@rcdsb.on.ca.

Attached to this letter will be a copy of the student’s current resume and a completed “Criteria Sheet”. Incomplete or missing materials will remove the candidate’s application from consideration.

Three representatives of the Executive of the Student Council of each secondary school (e.g. President/Vice-President/Treasurer or equivalent) will be entitled to vote for the student trustee. Each Executive member will be able to cast one vote for a candidate whose name appears on the ballot.

On April 30, 2018, an all-candidates meeting will be hosted by the Board and aforementioned representatives of Student Councils will be invited to attend. Candidates for the position will be present and they will deliver a presentation of up to five (5) minutes in length.

Voting will occur by secret ballot and will be scrutinized by the Manager of Communication. Ballots will be counted by the Communication Manger and the Director’s Administrative Assistant.

The candidate with the greatest number of votes will be declared the student trustee. In the event of a tie, the winner will be decided by lot.

Honorarium and Reimbursement of Expenses

As per provincial regulation, a student trustee is awarded an honorarium of \$2,500 if the pupil holds this office for a complete two-year term (August 1 to July 31).

The Board will reimburse the student trustee for out-of-pocket expenses (such as travel to Board meetings), as per Board policy.

RCDSB STUDENT TRUSTEE SIGNING SHEET

To be filled in by Student Trustee Candidate

I, _____, affirm that I am a student at _____,
Name *School*

and that I meet the criteria for eligibility for the position of Student Trustee.

Date

Signature of Student

To be filled in by the Principal

I, _____ of _____, do solemnly
Name of Principal *Name of School*

declare that _____ is a "Student of Good Standing" at
Name of Student

Name of School

Date

Signature of Principal

To be filled in by Parent/Guardian

I, _____, hereby consent that I am aware that _____ intends to seek the position of Student Trustee for the Renfrew County District School Board and I fully support my child in this objective.

Date

Signature of Parent/Guardian