

RENFREW COUNTY DISTRICT SCHOOL BOARD
MINUTES OF BOARD MEETING HELD ON DECEMBER 5, 2023
at 3:30 PM

Chairperson S. Humphries in the Chair.

TRUSTEES Present: L. Boland; D. Dobson; K. Dougherty; M. Guenette; S. Humphries; D. Kaiser; J. Primeau; C. Ruddy; A. Beggs & G. Ding – arrived at 3:52 PM (Student Trustees)

TRUSTEES Absent (With Regret):

STAFF: E. Kelly; J. Barnes; J. Poirier; R. Cousineau; J. Smith; K. Riddell; S. McIntyre; H. MacMillan

STAFF Absent (With Regret): M. Caplan Jamieson

1. CALL TO ORDER

Chairperson S. Humphries called the meeting to order.

2. TERRITORIAL ACKNOWLEDGEMENT

Chairperson S. Humphries read the Territorial Acknowledgement.

3. INVOCATION

The invocation was read by Trustee D. Kaiser.

4. APPROVAL OF AGENDA

MOVED BY L. BOLAND seconded by D. Dobson that the Renfrew County District School Board approves the agenda order for today's meeting.

The motion was CARRIED

5. DECLARATIONS OF CONFLICT OF INTEREST

Chairperson S. Humphries asked for declarations of conflict. None were forthcoming.

6. APPROVAL OF MINUTES

MOVED M. GUENETTE seconded by D. Kaiser that the Renfrew County District School Board confirms the minutes of the Board Meeting on November 27, 2023.

The motion was CARRIED

7. PRESENTATION – Director's Annual Report: 2022-2023

The Interim Director of Education, E. Kelly, delivered the Director's Annual Report for the 2022-2023 school year.

MOVED BY D. KAISER, seconded by M. Guenette that the Renfrew County District School Board receives the 2022-2023 Director's Annual Report.

The motion was CARRIED

8. **COMMITTEE REPORTS TO THE BOARD**

Committee of the Whole Open Session Report – December 5, 2023

Vice-Chairperson L. Boland, Chairperson of Committee of the Whole, presented the Open Session Report of Committee of the Whole from today's meeting.

MOVED BY L. BOLAND, seconded by D. Dobson that the Renfrew County District School Board adopts the Open Session Report of the Committee of the Whole meeting.

The motion was CARRIED

Committee of the Whole Closed Session Report – December 5, 2023

Vice-Chairperson L. Boland, Chairperson of Committee of the Whole, presented the Closed Session Report of Committee of the Whole from today's meeting.

MOVED BY L. BOLAND, seconded by M. Guenette that the Renfrew County District School Board adopts the Closed Session Report of the Committee of the Whole meeting.

The motion was CARRIED

9. **UPDATES**

(a) Director

None to report.

(b) Chair

None to report.

(c) Student Trustees

None to report.

(d) OPSBA

None to report.

10. **CORRESPONDENCE**

None to report.

11. **OTHER BUSINESS**

Chairperson S. Humphries expressed gratitude to Erin Kelly for her dedicated service as Interim Director of Education over the past few months. This is Director Kelly's last Board Meeting. In turn, Director Kelly extended her appreciation to the Board of Trustees and senior staff for their warm welcome and support during her tenure.

12. **ADJOURNMENT**

MOVED BY L. BOLAND seconded by D. Dobson that the Renfrew County District School Board meeting of December 5, 2023 be adjourned. Time: 3:55 PM

The motion was CARRIED

RENFREW COUNTY DISTRICT SCHOOL BOARD

**COMMITTEE OF THE WHOLE
OPEN SESSION REPORT
December 5, 2023**

TRUSTEES: (Present)	L. Boland (Chair); S. Humphries; D. Dobson; M. Guenette; D. Kaiser; J. Primeau (arrived 2:10 PM); C. Ruddy; K. Dougherty; A. Beggs (Student Trustee)
TRUSTEES (Absent): STAFF (Regrets):	Grace Ding (Student Trustee)
STAFF: (Present)	E. Kelly (Interim Director of Education); J. Barnes; J. Poirier; R. Cousineau; J. Smith; K. Riddell; S. McIntyre; H. MacMillan
STAFF: (Absent with Regrets)	M. Caplan Jamieson
GUEST:	Kostya Luty (Opeongo HS Student)

The Committee of the Whole of the Renfrew County District School Board met on December 5, 2023 and discussed the following items in Open Session:

- 3.1 International Students and Host Opportunities;
- 3.2 Indigenous Education Annual Action Plan;
- 3.3 School Year Calendar 2023-2024 PA Day Change;
- 3.4 Board Policy 19 – Fraud Management (Revised);
- 3.5 Trustee Vacancy.

The following recommendations were made:

School Year Calendar 2023-2024 PA Day Change

THAT the Renfrew County District School Board approve an amendment to the school year calendar for the 2023-2024 school year in order to change the Professional Activity (PA) Day scheduled for April 26, 2024 to April 8, 2024.

Board Policy 19 – Fraud Management (Revised)

THAT the Renfrew County District School Board of Trustees adopt Policy 19 - Fraud Management as presented.

Trustee Vacancy

That the RCDSB invite interested persons to apply and be interviewed for the position of trustee representing the municipality of Petawawa.

I move that the Board adopts this report.

Leo Boland
Chairperson

ADOPTED - December 5, 2023

RENFREW COUNTY DISTRICT SCHOOL BOARD

**COMMITTEE OF THE WHOLE
CLOSED SESSION REPORT
December 5, 2023**

TRUSTEES: L. Boland (Chair); S. Humphries; D. Dobson; M. Guenette; D. Kaiser (arrived 1:25 PM);
(Present) C. Ruddy; K. Dougherty

TRUSTEES (Absent): J. Primeau
STAFF (Regrets): *Student Trustees were excused from attending.*

STAFF: E. Kelly (Interim Director of Education); J. Barnes; J. Poirier; R. Cousineau; J. Smith;
(Present) K. Riddell; S. McIntyre; H. MacMillan

STAFF: M. Caplan Jamieson
(Absent with Regrets)

GUESTS: Neinstein LLP: Sonia Nijjar, Mike Wolkowicz and Greg Neinstein

The Committee of the Whole of the Renfrew County District School Board met on December 5, 2023 and discussed the following items in Closed Session:

- 2.1 Financial Information – External Auditor;
- 2.2 Prospective Litigation.

A motion was adopted in closed session on Item 2.1 Financial Information – External Auditor.

I move that the Board adopts this report.

Leo Boland
Chairperson

ADOPTED - December 5, 2023