

ADMINISTRATIVE PROCEDURE 170	
SECTION: GENERAL ADMINISTRATION	
Adopted/Original Date of Issue	2004
<input checked="" type="checkbox"/> Last Reviewed <input checked="" type="checkbox"/> Revised	December 2023
Next Review Date	2028
Contact	Executive Council

SMOKING / VAPING

BACKGROUND

Renfrew County District School Board recognizes and accepts its responsibility to provide a safe and comfortable environment for all those who use its buildings and/or grounds. In accordance with the Smoke-Free Ontario Act and other relevant legislations, all buildings and grounds operated by the District shall be free from tobacco smoke (including e-cigarettes), usage, promotion and sale at all times.

PURPOSE

Smoking and the use of tobacco products (including e-cigarettes) are prohibited in District buildings, outdoor grounds, including playgrounds and sports fields, and public areas within 20 metres of the school grounds, on school buses, or in taxis is prohibited. This extends to school transportation (buses, taxis), excursions, and all school-related functions.

PROCEDURE

The District and its staff will:

1. Ensure that members of the school community are informed of the procedure.
2. Ensure that signs are posted in a conspicuous location, unobstructed from view.
3. Ensure ongoing monitoring for compliance of this procedure.

Enforcement

4. Violation of this procedure by employees may result in a verbal warning, written reprimand, suspension with or without pay, or dismissal.
5. Violation of this procedure by students may result in suspension or expulsion in accordance with Administrative Procedures 350 and 358.
6. Community users who do not abide by the District’s “no smoking” requirement shall receive a written notification that a future offence will result in the termination of any and all rental bookings.
7. Other persons found to be smoking in District operated facilities will be dealt with

appropriately, by the employee in charge of the building.

Failure to comply with the Smoke-Free Ontario Act may result in fines under the legislation.

Exemption

The traditional use of tobacco that forms part of the Indigenous culture and spirituality (e.g., tobacco bundle to welcome a guest) is exempted from this procedure under the Smoke-Free Ontario Act.

LEGAL REFERENCES

Education Act S. 171

Guideline—Ontario Schools Code of Conduct

Smoke-Free Ontario Act., 2017

RCDSB REFERENCES

Administrative Procedure 350 *Student Conduct and Progressive Discipline*

Administrative Procedure 358 *Student Discipline: Suspension (for Students in Grades 4-12)*

Procedure History

Approved:	2004; June 2011; June 2015; February 2024
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