

FORM F141B	
SECTION: GENERAL ADMINISTRATION	
<b>Adopted/Original Date of Issue</b>	2023
<input type="checkbox"/> <b>Last Reviewed</b> <input type="checkbox"/> <b>Revised</b>	
<b>Next Review Date</b>	2028
<b>Contact</b>	Superintendent – Program Services/ICT

## APPROPRIATE USE CONTRACT FOR STUDENTS GRADES 4 – 6

In the RCDSB, we leverage technology to support student achievement and enrich the learning experience. We believe that the effective use of technology can spark imagination and innovation and help students to become effective communicators, collaborators, critical thinkers, problem solvers, creators and global citizens.

One of the RCDSB guiding principles is to develop safe, caring, inclusive and respectful learning environments. These principles apply not only to our face-to-face interactions but also to our electronic or virtual interactions. As such, we endeavour to support our students in becoming good digital citizens who use technology in safe and appropriate ways

I agree that:

1. I will not give out personal information such as my address, telephone number, parents' work address/telephone number, or the name and location of my school without permission.
2. I will tell a teacher if I come across information that is inappropriate or makes me feel uncomfortable.
3. I will never get together with someone I "meet" on-line without first receiving permission from my parents/teacher.
4. I will never send a person my picture or anything else without first getting permission from my parents/teacher.
5. I will not respond to messages that are mean or in any way make me uncomfortable. If I get such a message, I will tell a teacher right away.
6. I will always be polite and respectful. I will not write or send abusive messages to others.
7. I will not swear, use vulgarities or other inappropriate language.
8. I will not take pictures of others without their permission.
9. I will not post pictures of others on social networking sites or other online pages without their permission.
10. I understand that email is not guaranteed to be private. People who operate the system have access to all email. Messages that are inappropriate may be reported to the authorities.
11. I will not use the network to do inappropriate things like:
  - a. download large files at busy times,
  - b. send mass email messages, send chain letters, annoying other users,
  - c. download music, movies or other files that do not belong to me or that I have not purchased,
  - d. download and/or use software designed to circumvent the user agreement or other security measures implemented by the RCDSB.
12. I understand that my personal device may be taken away from me if I am not using it appropriately.
13. I realize that I am responsible to my teacher, principal and parents for the things I do online.
14. I will not use my personal device to break any other school rule not mentioned here.

I understand that if I do not follow the rules that I have agreed to above, that I may lose my computer privileges and/or be disciplined by the school.

Student Signature: \_\_\_\_\_

Student Printed Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent / Guardian Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Form History**

Approved:	June 2023
Reviewed:	
Revised:	