

FORM 231B SECTION: BUSINESS ADMINISTRATION	
Adopted/Original Date of Issue	May 2019
<input checked="" type="checkbox"/> Last Reviewed <input checked="" type="checkbox"/> Revised	March 2023
Next Review Date	2028
Contact	Executive Council

HOME SCHOOLING – SAMPLE LETTER IN RESPONSE TO A PARENT’S NOTIFICATION

Date

Dear Parents/Guardians:

Thank you for notifying the Renfrew County District School Board of your intent to provide home schooling for your child(ren):

Your child(ren) is/are excused from attendance at school for the school year 20__-20__ under subsection 21(2), clause (1), of the Education Act, because you have indicated you understand your responsibility under the Education Act to provide satisfactory instruction for your child(ren) and that you have declared your intent to do so.

If you would like your child(ren) to participate in the assessments for students in Grades 3, 6, and 9, and/or in the Ontario Secondary School Literacy Test (normally given to students in Grade 10), that are administered by the Education Quality and Accountability Office (EQAO), you should contact the District by September 30 for information about the dates, times, and locations.

Enclosed, please find a copy of Policy/Program Memorandum No. 131, “Home Schooling”, issued by the Ministry of Education. Note that if you wish to continue to provide home schooling in subsequent years, a Notice of Intention form must be submitted each year prior to September 1.

Sincerely,

Signature of District Official

Name of District Official

Title of District Official

cc: Attendance Boundary School Principal; OSR Documentation File

Attachment

Form History

Approved:	May 2019, March 2023
Reviewed:	March 2023
Revised:	March 2023