

FORM F358-3 SECTION: STUDENTS	
Adopted/Original Date of Issue	2004
<input checked="" type="checkbox"/> Last Reviewed <input type="checkbox"/> Revised	2023
Next Review Date	2028
Contact	Superintendent of Safe Schools

## SUSPENSION REVIEW DECISION

### SUSPENSION REVIEW DECISION

[on Board letterhead]

[Date of issue]

[Parent/Guardian or Adult Student]

[Address]

Dear [Parent/Guardian or Adult Student Name]:

**Re: Review of Suspension of [Student's Name], [Date of Birth] from [Name of School]**

You appealed the decision to suspend [name of student/you] from [name of school] because of [state the infraction that resulted in the suspension]. I am writing to advise you that I have completed my review of this suspension. Upon concluding this review, I have decided to [state the decision to uphold the suspension, modify the suspension (with details about the modification) or expunge the record of the suspension].

My reasons for this decision are [provide brief reasons for the decision].

**[If the decision is to uphold or modify the suspension]**

If you wish to discuss the results of my review or continue with your appeal, please contact me at [insert contact information].

Please be advised that if you continue with the appeal process, the appeal will be heard by the Discipline Committee of the Renfrew County District School Board, according to the *Education Act* and Board Policy 13 - Appeals and Hearings Regarding Student Matters.

Sincerely,

Superintendent Responsible

cc

Principal

Ontario Student Record (OSR)

**Form History**

Approved:	2004; January 2008
Reviewed:	January 2008; 2023
Revised:	January 2008