

RENFREW COUNTY DISTRICT SCHOOL BOARD
MINUTES OF BOARD MEETING HELD ON JUNE 14, 2022
at 4:00 PM

Chairperson B. Morris in the Chair.

TRUSTEES

Present: M. Adam; L. Boland; N. Edge; M. Guenette; S. Humphries; J. Abbott & T. Novosedlik (Student Trustees)

TRUSTEES

Absent (With Regret): D. Kaiser; D. Shields

STAFF:

P. Buffone; J. Barnes; J. Poirier; R. Cousineau; D. Jenkins; S. McIntyre; H. MacMillan; T. Hoffman

STAFF

Absent (With Regret):

1. CALL TO ORDER

Chairperson B. Morris called the meeting to order.

2. TERRITORIAL ACKNOWLEDGEMENT

Chairperson B. Morris read the Territorial Acknowledgement.

3. INVOCATION

The invocation was read by Vice-Chairperson D. Kaiser.

4. APPROVAL OF AGENDA

MOVED BY N. EDGE seconded by L. Boland that the Renfrew County District School Board approves the agenda order for today's meeting.

The motion was CARRIED

5. DECLARATIONS OF CONFLICT OF INTEREST

Chairperson B. Morris asked for declarations of conflict. None were forthcoming.

6. APPROVAL OF MINUTES

MOVED M. GUENETTE seconded by S. Humphries that the Renfrew County District School Board confirms the minutes of the Board Meeting on May 24, 2022.

The motion was CARRIED

7. PRESENTATION – 2022-2023 BUDGET

Trustee L. Boland, Chairperson of the Finance, Facilities and Services Committee along with Superintendent J. Barnes and Manager of Finance T. Hoffman presented the 2022-2023 Budget (See Appendix "A").

Chairperson B. Morris and Director of Education P. Buffone recognized the tireless work of Superintendent J. Barnes, Manager of Finance T. Hoffman and the Finance Department staff in preparing the budget, and thanked them for their efforts over the last several months in bringing forth the 2022-2023 budget.

8. **COMMITTEE REPORTS TO THE BOARD**

Committee of the Whole Open Session Report – June 14, 2022

Trustee S. Humphries, on behalf of D. Kaiser, Chairperson of Committee of the Whole, presented the Open Session Report of Committee of the Whole from today's meeting.

MOVED BY S. HUMPHRIES, seconded by M. Adam that the Renfrew County District School Board adopts the Open Session Report of the Committee of the Whole meeting.

The motion was CARRIED

Committee of the Whole Closed Session Report – June 14, 2022

Trustee S. Humphries on behalf of D. Kaiser, Chairperson of Committee of the Whole, presented the Closed Session Report of Committee of the Whole from today's meeting.

MOVED BY S. HUMPHRIES, seconded by N. Edge that the Renfrew County District School Board receives the Closed Session Report of the Committee of the Whole meeting.

The motion was CARRIED

Program & Student Achievement Committee

Trustee M. Guenette, Chairperson of the Program & Student Achievement Committee, presented the Open Session Report of the Program & Student Achievement Committee meeting held on June 7, 2022.

MOVED BY M. GUENETTE seconded by S. Humphries that the Renfrew County District School Board adopts the Open Session Report of the Program & Student Achievement Committee meeting held on June 7, 2022.

The motion was CARRIED

Finance & Resources Committee

Trustee L. Boland, Chairperson of the Finance & Resources Committee, presented the Open Session Report of the Finance and Resources Committee meeting held on June 7, 2022.

MOVED BY L. BOLAND, seconded by M. Guenette that the Renfrew County District School Board receives the Open Session Report of the Finance and Resources Committee meeting held on June 7, 2022.

The motion was CARRIED

9. **UPDATES**

(a) Director

Director of Education P. Buffone presented his Director's Report. See Appendix "B".

(b) Chair

Board Chairperson B. Morris presented his Chair's Report. See Appendix "C".

(c) Student Trustees

Student Trustees J. Abbott and T. Novosedlik presented the Student Trustees Report. See Appendix "D".

(d) OPSBA

Trustees S. Humphries and M. Adam gave an OPSBA Update. See Appendix "E"

10. **CORRESPONDENCE**

None to report.

11. OTHER BUSINESS**Presentation to 2020-2022 Student Trustee Jazzlyn Abbott**

Chairperson B. Morris highlighted and acknowledged Jazzlyn Abbott, the Board's Student Trustee for the 2020-2021 and 2021-2022 school years. Student Trustee Abbott has been a tremendous leader on behalf of RCDSB students and in particular, for the District's Student Senate and fellow Student Trustee T. Novosedlik. Communications Officer, H. MacMillan thanked Jazzlyn for the past two years in her role, and congratulated her on her efforts in moving Student Senate forward at the RCDSB. Ms. MacMillan also highlighted Ms. Abbott's headship province-wide as evidenced by her position as Public Board Council President for the Ontario Student Trustees Association. Jazzlyn's commitment to student voice has been significantly valued as she worked diligently on initiatives with her peers, the Board of Trustees and staff. Her graciousness and respect has been a model representative of the school system in Renfrew County.

Chairperson B. Morris presented Ms. Abbott with a token of appreciation on behalf of the Board of Trustees. Student Trustee Abbott thanked the Board, senior staff and Ms. MacMillan for being so caring and welcoming and that she considered it a privilege to work with a group of people who always were an encouragement to her.

12. ADJOURNMENT

MOVED BY L. BOLAND seconded by M. Adam that the Renfrew County District School Board meeting of June 14, 2022 be adjourned. Time: 5:20 PM

The motion was CARRIED

Budget 2023 **DRAFT**



RCDSB

Renfrew County
District School Board

INSPIRE. EMPOWER. ACHIEVE.

Budget 2023 **DRAFT**

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Dear members of the Renfrew County District School Board community,

I am pleased to share with you the District's 2022-2023 Annual Budget. This document provides an overview of the organization's financial health and sustainability as we emerge from the pandemic period. The details of the budget for the upcoming school year serve as a reflection of our collective care and commitment, dedication and diligence to the stewardship of our resources in support of the well-being, equity and achievement of our students, staff and school communities.

All stakeholders of the organization – students, parents/guardians, staff, federation/union partners, trustees and community members – have been considered in the creation of this document. My sincerest thanks to Superintendent Jennifer Barnes and her staff in the Finance Department for all their time and effort in the preparation of this important budgetary documentation.

I believe that the 2022-2023 Annual Budget establishes our continued path forward in a reasonable and responsible manner so that we can continue to foster outstanding educational experiences for all stakeholders.

Sincerely,






Leō Boland
Chair, Finance Committee

Revenues

Description	Increase (Decrease) from Prior Year		2022/23	2021/22
<u>Enrolment (Pupils of the Board – ADE)</u>				
Elementary	2%	117	6,075	5,958
Secondary	(1.0%)	(29)	2,848	2,877
	1.0%	88	8,923	8,835
<u>Provincial Grants Allocations – Operating</u>				
Foundation Grant				
Pupil Foundation	2%	\$1,034,158	\$51,159,818	\$50,125,660
School Foundation	1%	120,553	8,274,268	8,153,715
Special Purpose Grants				
Special Education	4%	611,792	17,012,410	16,400,618
French/English as a Second Language	18%	305,861	1,997,297	1,691,436
Indigenous Education	13%	215,587	1,828,512	1,612,925
Supported Schools	27%	236,580	1,125,475	888,895
Learning Opportunities	(1%)	(24,135)	1,903,038	1,927,173
Mental Health & Well Being Grant	54%	329,398	934,370	604,972
Continuing Education Allocation	(32%)	(179,390)	389,748	569,138
Teacher Qualification and Experience	1%	179,218	12,275,894	12,096,676
ECE Qualification and Experience	(2%)	(10,074)	598,647	608,721
New Teacher Induction Program (NTIP)	17%	13,775	93,202	79,427
Restraint Measures	0%	-	(55,669)	(55,669)
Supports for Students Fund	2%	26,016	1,225,269	1,199,253
Program Leadership Grant	0%	(4,171)	965,476	969,647
Transportation	2%	147,944	9,061,510	8,913,566
Administration and Governance	1%	36,336	4,021,183	3,984,847
Remote and Rural	2%	31,633	1,981,250	1,949,617
Rural Northern Education Fund (RNEF)	1%	3,919	464,901	460,982
Declining Enrolment Adjustment	(100%)	(65,717)	-	65,717
Community Use of Schools	1%	1,386	171,942	170,556
Covid-19 Learning Recovery Fund	100%	1,751,537	1,751,537	-
Pupil Accommodation Grants				
School Operations	3%	362,933	13,257,034	12,894,101
Renewal (For Maintenance Projects)	0%	-	265,000	265,000
Capital Debt Interest	(4%)	(76,406)	1,775,442	1,851,848
Sub-total – Provincial Grants Allocations – Operating Current	4%	\$5,048,733	\$132,477,554	\$127,428,821

Revenues

Description	Increase (Decrease) from Prior Year		2022/23	2021/22
<u>Other Revenues</u>				
Tuition Fees	16%	\$141,125	\$1,010,123	\$868,998
Adult Education Literacy Basic Skills Grant	0%	-	531,208	531,208
Other (e.g. PPF's, Interest, Rent)	(35%)	(941,109)	1,710,645	2,651,754
Sub-total – Other Revenues	(20%)	(\$799,984)	\$3,251,976	\$4,051,960
PSAB Adjustments				
Amortization of Deferred Capital Contribution	11%	\$858,534	\$8,834,497	\$7,975,963
Revenues Applied to Purchase of TCA	783%	(940,000)	(1,060,000)	(120,000)
School Generated Funds	(10%)	(239,076)	2,151,684	2,390,760
Sub-total – PSAB Adjustments	(3%)	(\$320,542)	\$9,926,181	\$10,246,723
<i>Deficit Funded from Accumulated Surplus to</i>				
 Committed Capital	0%	-	\$40,563	\$40,563
 ICT Plan	100%	940,000	940,000	-
 Balance Budget	(100%)	(349,367)	-	349,367
Total Operating Revenue	3%	\$4,518,840	\$146,636,274	\$142,117,434

Operating Expenses

2022/23		2021/22		Projected Increase (Decrease)	
Total		Total			
Amount	%	Amount	%	Amount	% Change

1 Program Delivery Expenses

Classroom Expenses (e.g. Teachers, textbooks, computers)	\$92,525,236	63%	\$89,220,301	63%	\$3,304,935	4%
Classroom Support Expenses (e.g. School support staff & school office supplies)	13,005,800	9%	12,646,467	9%	359,333	3%
Continuing Education & Other Pathways (e.g. Summer school, Literacy Basic Schools, Correspondence)	695,893	0%	792,550	1%	(96,657)	(12%)
SUB-TOTAL PROGRAM EXPENSES	\$106,226,929	72%	\$102,659,318	72%	\$3,567,611	3%

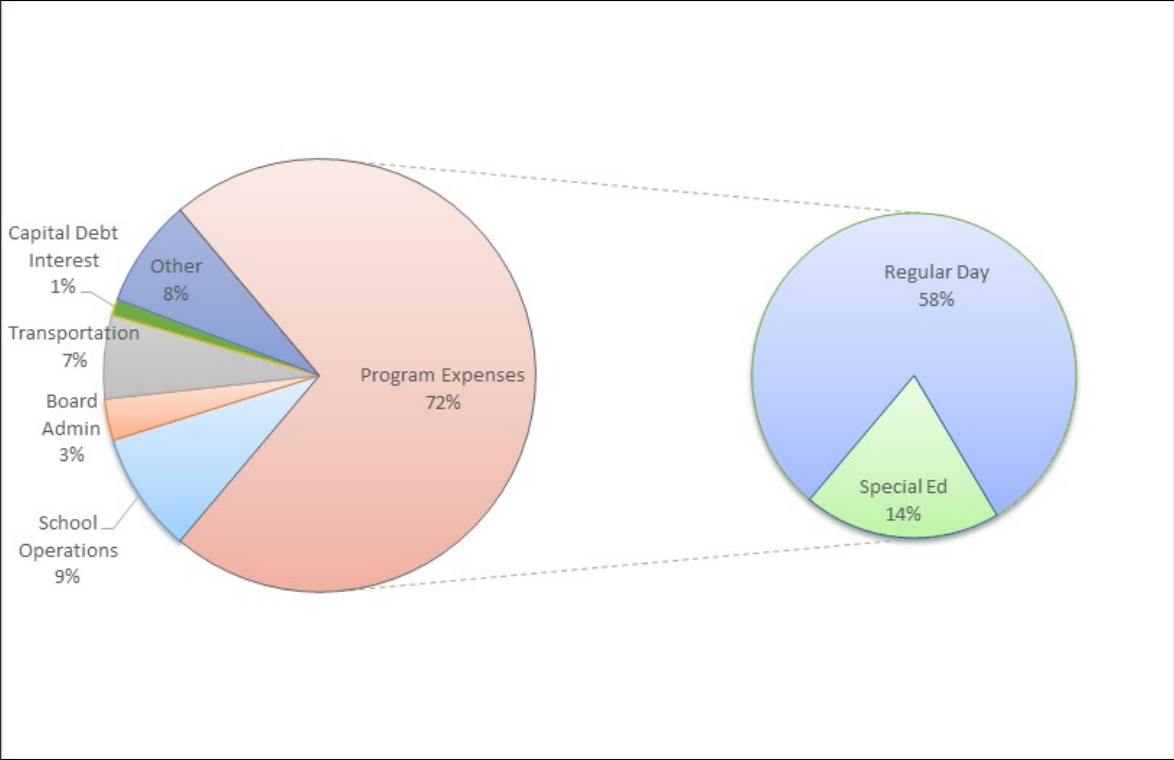
2 Other Expenses

Board Administration	\$4,505,971	3%	\$4,542,997	3%	(\$37,026)	(1%)
Student Transportation	9,122,443	6%	9,352,693	7%	(230,250)	(2%)
School Operations	13,161,188	9%	13,303,272	9%	(141,384)	(1%)
Capital Debt Interest	1,775,462	1%	1,851,868	1%	(76,406)	(4%)
Amortization	8,875,060	6%	8,016,526	6%	858,534	11%
Provision for Labour Negotiations	816,837	1%	-	0%	816,837	
School Generated Funds	2,151,684	1%	2,390,760	2%	(239,076)	(10%)
SUB-TOTAL OTHER EXPENSES	\$40,409,345	28%	\$39,458,116	28%	\$951,229	2%
3 TOTAL CONSOLIDATED OPERATING EXPENSES	\$146,636,274	100%	\$142,117,434	100%	\$4,518,840	3%

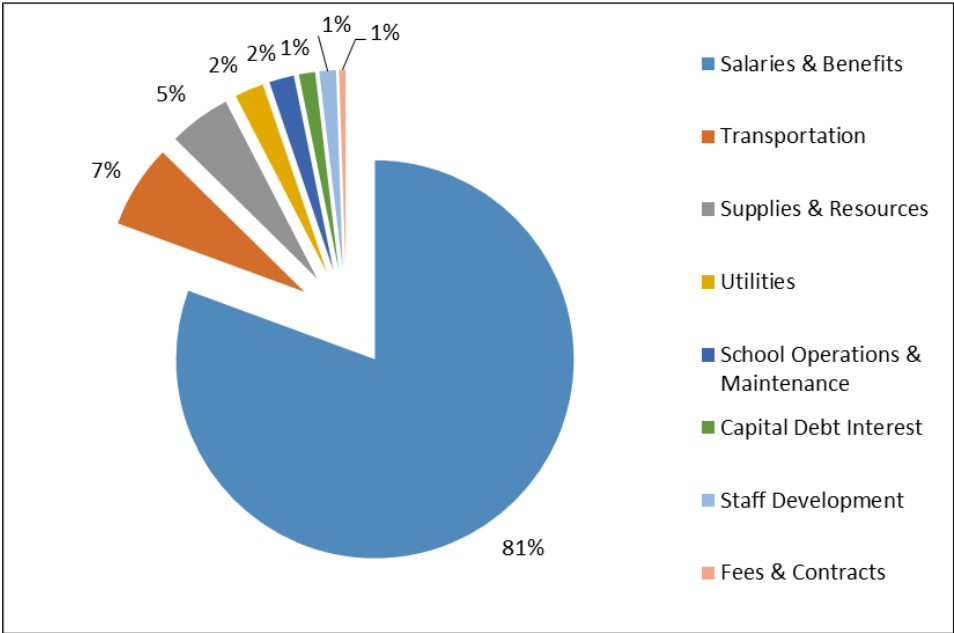
Note 1: Salaries and benefits represent approximately 80% of the Board's budget.

Note 2: Prior year expenses have been restated to conform to current year presentation.

Expenses by Operational Area (Excluding One Time Initiatives)



Expenses by Expense Type (Excluding One Time Initiatives)



Capital

Description	2022/23	2021/22
Expenditures		
Building and Land Improvements	\$9,146,935	\$13,776,740
Movable Type Assets	1,060,000	120,000
Total Capital Expenditures	\$10,206,935	\$13,896,740
Funding		
School Facilities Renewal Projects (FRP) – Current	\$2,592,076	\$2,585,606
School Condition Improvement	6,554,859	5,854,045
COVID-19 Resilience Infrastructure Stream (CVRIS)	-	3,716,987
Child Care Capital	-	1,429,915
Funded from Operating Grants for Student Needs (GSNs)	1,060,000	120,000
Temporary Accommodation	-	190,187
Total Capital Funding	\$10,206,935	\$13,896,740

Pupil Foundation Grant

		2022/23	2021/22	Change from Prior Year
1. Elementary – Primary (JK – 3)				
# Pupils of the Board JK – SK	1,094			
Grant Amount per Pupil	x <u>\$6,541</u>	\$7,155,745	\$7,149,018	\$6,727
# Pupils of the Board 1 – 3	1,882			
Grant Amount per Pupil	x <u>\$6,013</u>	11,316,033	11,037,356	278,677
2. Elementary – Junior/Intermediate (Grades 4 – 8)				
# Pupils of the Board 4 – 8	3,099			
Grant Amount per Pupil	x <u>\$5,011</u>	15,527,694	14,810,120	717,574
Gr. 7 – 8 Prepping for Success in High School	1,279			
Grant Amount per Pupil	x <u>\$229</u>	292,354	272,231	20,123
3. Secondary				
# Pupils of the Board	2,848			
Grant Amount per Pupil	x <u>\$5,923</u>	16,867,992	16,856,935	11,057
Total Enrolment	8,923			
4. Total Pupil Foundation Grants		\$51,159,818	\$50,125,660	\$1,034,158

The Foundation Grant is intended to pay for costs associated with:

	JK/SK	Primary Elementary	Jr./Int. Elementary	Secondary
Classroom Teachers	\$3,438	\$4,441	\$3,589	\$3,567
Preparation Time, Specialist Teachers, and Student Success	673	850	700	1,270
Early Childhood Educator (ECE)	1,617	-	-	-
ECE Supply	91	-	-	-
Supply Teachers	169	169	169	124
Department Heads	-	-	-	51
Educational Assistants	12	12	12	-
Elementary Supervision	27	27	27	-
Textbooks and Learning Materials	71	71	71	94
Classroom Supplies and Computers	128	128	128	247
Library and Guidance Services	114	114	114	326
Professional and Para-Professional Support Staff	132	132	132	169
Classroom Consultants	50	50	50	56
Broadband Network Operations	19	19	19	19
Foundation Per Student Grant (2022/23)	\$6,541	\$6,013	\$5,011	\$5,923
Foundation Per Student Grant (2021/22)	\$6,464	\$5,940	\$4,947	\$5,859

School Foundation Grant

		2022/23	2021/22	Change from Prior Year
1. Elementary				
# School Principals	14.17			
Grant Amount per Principal	x <u>\$139,154</u>	\$1,971,811	\$1,891,017	\$80,794
# School Vice Principals	2.15			
Grant Amount per Vice Principal	x <u>\$133,062</u>	286,084	262,356	23,728
# School Secretarial Support Staff	18.65			
Grant Amount per Support Staff	x <u>\$58,770</u>	1,096,057	1,062,724	33,333
School Supplies		53,608	52,431	1,177
Total Elementary School Foundation		\$3,407,560	\$3,268,528	\$139,032
2. Secondary				
# School Principals	12.15			
Grant Amount per Principal	x <u>\$139,154</u>	\$1,690,720	\$1,757,904	(\$67,184)
# School Vice Principals	10.73			
Grant Amount per Vice Principal	x <u>\$133,063</u>	1,427,760	1,396,404	31,356
# School Secretarial Support Staff	26.41			
Grant Amount per Support Staff	X <u>\$58,770</u>	1,552,111	1,568,246	(16,135)
School Supplies		64,260	62,171	2,089
Additional Support for Combined Elementary/Secondary Schools Amount		15,205	-	15,205
Total Secondary School Foundation		\$4,750,056	\$4,784,725	(\$34,669)
3. Parent Engagement Amount		\$36,017	\$20,502	\$15,515
4. Library Staff Amount		80,635	79,960	675
5. Total School Foundation Grants		\$8,274,268	\$8,153,715	\$120,553

The School Foundation Grant provides for in-school administration (i.e. Principals, Vice Principals, School Secretaries) for all eligible schools.

Special Education Grants

	2022/23	2021/22	Change from Prior Year
1. Special Education Per Pupil Amounts (SEPPA)			
A. <u>Elementary</u>	<u>2022-23</u>	<u>2021-22</u>	
# Pupils – JK to Gr. 3	2,976	2,964	
Grant Amount per Pupil	x <u>\$1,053.46</u>	x <u>\$1,044.06</u>	
	\$3,135,097	\$3,094,593	\$40,504
# Pupils – Gr. 4 to Gr. 8	3,099	2,994	
Grant Amount per Pupil	x <u>\$809.19</u>	x <u>\$801.98</u>	
	2,507,680	2,401,128	106,552
B. <u>Secondary</u>			
# Pupils	2,848	2,877	
Grant Amount per Pupil	x <u>\$533.65</u>	x <u>\$529.29</u>	
	1,519,835	1,522,704	(2,869)
Total Special Education Per Pupil Amounts (SEPPA)	\$7,162,612	\$7,018,425	\$144,187
2. Differentiated Special Education Needs Amount (DSENA)			
DSENA Table Amount – MOV ¹ and SESPM ²	\$6,808,240	\$6,625,490	\$182,750
Base Amount for Collaboration and Integration	477,016	472,762	4,254
Multidisciplinary Teams	563,551	556,220	7,331
Local Special Education Priorities Amount	146,674	-	146,674
Special Incidence Portion (SIP)	980,000	900,000	80,000
Total Differentiated Special Education Needs Amount	\$8,975,481	\$8,554,472	\$421,009
3. Special Education Equipment Amount (SEA)	\$372,111	\$328,948	\$43,163
4. Care, Treatment, Custody & Correction Amount	176,117	176,117	-
5. Behavioural Expertise	326,090	322,657	3,433
6. Total Special Education Grants	\$17,012,410	\$16,400,618	\$611,792
Envelope Calculation:			
7. Funded from Foundation Grants³	\$943,423	\$940,884	\$2,539
8. Funded from Other Grants	1,893,973	1,063,737	830,236
9. Total Special Education Funding	\$19,849,806	\$18,405,239	\$1,444,567
10. Expenditures	\$20,901,138	\$19,392,100	\$1,509,038
11. Special Education Envelope Shortfall	(\$1,051,332)	(\$986,861)	(\$64,471)

¹Measure of Variability; ²Special Education Statistical Prediction Model; ³Funding for Self-Contained Classroom Teachers

The Special Education Grant provides funding for exceptional pupils and other students who need access to special education programs, services and equipment. Funding for Special Education must be spent on eligible special education items as defined by the Ministry. Any funds unspent at the end of the year must be transferred into a reserve and spent in future years on eligible special education items.

The Board has consistently spent more each year on Special Education than what the Ministry has provided and as such does not have a Special Education Reserve.

Indigenous Education Allocation

	2022/23	2021/22	Change from Prior Year
1. Indigenous Language Allocation	\$29,305	\$13,077	\$16,228
2. Indigenous Studies Amount	1,443,257	1,253,199	190,058
3. Indigenous Amount			
A. <u>Elementary</u>			
# Pupils of the Board	6,075		
Incident Factor	x .2600		
Grant per Student	x <u>\$197.27</u>	311,588	302,566
			9,022
B. <u>Secondary</u>			
# Pupils of the Board	2,848		
Incident Factor	x .2600		
Grant per Student	x <u>\$197.27</u>	146,074	146,097
			(23)
4. Indigenous Lead Funded Through PLA	(166,891)	(167,146)	255
5. Board Action Plan Allocation	65,179	65,132	47
6. Total Indigenous Education Allocation	\$1,828,512	\$1,612,925	\$215,587

The Indigenous Education Grant provides funding for programs and initiatives to support the academic success and well-being of Indigenous students, as well as build the knowledge of all students and education on Indigenous histories, cultures, perspectives and contributions.

Learning Opportunities Grants

	2022/23	2021/22	Change from Prior Year
1. Learning Opportunities Grant (per Statistical Table)	\$766,653	\$759,737	\$6,916
2. Student Success Allocation	353,110	345,256	7,854
3. Ontario Focused Intervention Partnership (OFIP)	37,387	37,018	369
4. Specialist High Skills Major Amount	549,770	590,925	(41,155)
5. Outdoor Education	80,935	80,185	750
6. Experiential Learning Allocation	115,183	114,052	1,131
7. Total Learning Opportunities Grants	\$1,903,038	\$1,927,173	(\$24,135)

The Learning Opportunity Grant provides funding for a range of programs to help students who are at a greater risk of poor academic achievement.

Transportation Grants

	2022/23	2021/22	Change from Prior Year
Transportation for Home-to-School			
A. Prior Year Grant Allocation	\$9,056,142	\$8,843,889	\$212,253
B. Adjustment for Enrolment Change	-	61,907	(61,907)
C. Fuel Escalator/De-escalator Amount (to be calculated in year by the Ministry)	-	-	-
D. School Bus Rider Safety Training Funding	5,368	7,770	(2,402)
Total Transportation Allocation	\$9,061,510	\$8,913,566	\$147,944

Administration and Governance Grants

	2022/23	2021/22	Change from Prior Year
1. Grant for Board Trustees' Honoraria & Governance Expenses			
Trustees' Honoraria			
8 Trustees x \$5,900 per Trustee	\$47,200	\$53,100	(\$5,900)
Additional Allocation for Chair and Vice Chair	7,500	7,500	-
Attendance Amount	9,600	10,800	(1,200)
Enrolment Amount	16,211	18,107	(1,896)
Less Funded by Board	(15,256)	(17,254)	1,998
Trustee Expenses			
8 Trustees x \$5,000 per Trustee	40,000	45,000	(5,000)
Student Trustee Honoraria and Expenses	12,500	12,500	-
Total Grant for Board Trustees & Governance Expenses	\$117,755	\$129,753	(\$11,998)
2. Grant for Director & Supervisory Officers	\$1,038,408	\$1,033,851	\$4,557
3. Grant for Board Administration Costs	2,654,281	2,611,511	42,770
4. Managing Information for Student Achievement (MISA)	38,123	38,092	31
5. Curriculum and Assessment Implementation	37,853	37,567	286
6. Executive Compensation	32,563	32,563	-
7. Stabilization Table Amount	44,115	44,115	-
8. Trustees' Association Fee	58,084	57,394	690
9. Total Administration and Governance Grants	\$4,021,182	\$3,984,846	\$36,336

The Administration and Governance envelope is restricted by the Ministry requiring that the Board not spend more on Administration and Governance than allowed under the envelope. The funding in this area provides for costs associated with governing the School Board such as Trustee honoraria and expenses, salaries and benefits for the Director and Supervisory Officers, and central support staff in the Finance, Payroll, Accounts Payable, Purchasing, Information Technology, Human Resources, Curriculum, and Special Education departments.

The Renfrew County District School Board has been compliant with the Ministry's requirements since the implementation of the funding model in 1998.

Remote and Rural Grants

'The intention of this Grant is to reflect the higher cost of purchasing goods and obtaining services for small School Boards as well as for Boards that are remote from major urban centres, and whose schools are distance from each other.'

FORMULA: PER PUPIL GRANT = SMALL BOARD AMOUNT + DISTANCE AMOUNT + DISPERSION AMOUNT

1 Small Board Amount \$1,417,776

Numbers of Pupils of the Board	8,923
Grant Amount per Pupil	x <u>\$158.89</u>
(on a sliding scale as enrolment changes)	<u>\$1,417,775</u>

2 Distant (Remote) Amount \$-

This part of the grant takes into account the additional cost of goods and services relating to remoteness.

Distance is measured from the nearest defined city with a population of at least 200,000 to the central board office. The Ministry measures Renfrew County District School Board central Board Office to Ottawa as the nearest defined city.

Geographic Centre	Nearest Defined City	Distance to Defined City	Distance Factor	Urban Factor	Grant
Pembroke	Ottawa	150	\$0.00	1.0	\$0.00

3 School Dispersion Amount \$519,997

This part of the grant covers the cost of providing goods and services to students in widely dispersed schools and is calculated based upon average distances between schools and between schools and the Board Office.

4 Additional Software Licencing Top-Up Allocation \$43,477

5 Total Remote and Rural Grant 2022/23 \$1,981,250

6 Total Remote and Rural Grant 2021/22 \$1,949,617

7 Change from Prior Year \$31,633

Pupil Accommodation Grants

1. School Operations Grant					
	Basic Grant	Top-Up Grant	2022/23 Total Grant	2021/22 Total Grant	Change from Prior Year
Elementary	\$5,621,684	\$662,572	\$6,284,256	\$6,033,624	\$250,632
Secondary	3,827,071	2,868,300	6,695,371	6,545,711	149,660
Adult	76,321		76,321	113,832	(37,511)
	\$9,525,076	\$3,530,872	\$13,055,948	\$12,693,167	\$362,781
2. Special Education Facilities Allocation			\$5,508	\$5,356	\$152
3. Capital Planning Capacity Allocation			122,173	122,173	-
4. Temporary Accommodation Grant			73,405	73,405	-
5. Total School Operations Grant			\$13,257,034	\$12,894,101	\$362,933

School Operations Grants support the costs related to the ongoing operation and maintenance of school buildings including cleaning, maintenance, heating, lighting, supplies, insurance, etc.

Pupil Accommodation Grants

6. School Renewal Grant					
	Basic Grant	Top-Up Grant	2022/23 Total Grant	2021/22 Total Grant	Change from Prior Year
Elementary	\$659,988	\$77,786	\$737,774	\$728,432	\$9,342
Secondary	492,233	346,360	838,593	835,635	2,958
Adult	9,216		9,216	14,136	(4,920)
	\$1,161,437	\$424,146	\$1,585,583	\$1,578,203	\$7,380
7. School Renewal Enhancement Amount			\$673,097	\$673,097	-
8. Sub-Total School Renewal Grant			\$2,258,680	\$2,251,300	\$7,380
9. Geographic Adjustment Factor			1.12	1.12	
10. Total School Renewal Grant with Geographic Adjustment			\$2,529,722	\$2,521,456	\$8,266
11. School Renewal Investment Table Amount			\$332,020	\$329,150	\$2,870
12. Total School Renewal Grant with Geographic Adjustment			\$2,861,742	\$2,850,606	\$11,136

The Board must spend all School Renewal Grants on renovations and major repair projects meeting the Ministry definition (i.e. roofs, boilers, electrical, etc.).

Any unspent School Renewal Grants in a year must be placed in a Facilities Renewal Project (FRP) Reserve to be spent on qualifying projects in future years (per Ministry Regulation).

Note 1:

The Total School Renewal Grant is allocated between the following:

	2022-23	2021-22
Operating (Minor Repair Projects)	\$ 265,000	\$ 265,000
Capital (Building and Land Improvements)	2,596,742	2,585,606
	\$2,861,742	\$2,850,606

Reserve Funds (Accumulated Surplus and Deferred Revenue)

A. EXTERNALLY RESTRICTED (DEFERRED REVENUE)

\$7,702,964

Capital Reserves

1. Renewal Reserve (Pupil Accommodation Reserve)
This reserve is governed by Regulation to the Education Act and may be spent only for the purposes of acquiring *schools*; additions, alterations, renovations or major repairs to *school* buildings; or replacement/alteration of water, sewer, septic, electrical, heating, cooling, natural gas, telephone or cable installations for *schools*. The Board cannot withdraw funds from this reserve other than for these Ministry approved expenditures which are expected to exceed \$10,000 per item.
2. Proceeds of Disposition
Boards are required to place all proceeds of sales, leases, and other dispositions of real property into a Proceeds of Disposition Reserve Fund. These funds are to be used only for acquisition of capital assets or major improvements to school sites and related furniture, equipment, and library materials.

B. INTERNALLY RESTRICTED (ACCUMULATED SURPLUS)

\$9,393,642

1. Retirement Gratuity Reserve
The retirement gratuity reserve was established by the Board to provide for the liability owed to employees who are presently eligible to retire and collect a gratuity but have not yet done so. The reserve also provides for a small portion of the liability for employees eligible to collect a gratuity in future years.
2. Workplace Safety Insurance Board Reserve
The WSIB reserve was established as required under Generally Accepted Accounting Procedures (GAAP) to provide for the future liability related to WSIB claimant employees from the Board. The estimated balance that is to be placed in this reserve each year is provided by the Workplace Insurance Board.
3. ICT Plan Reserves
The ICT Plan reserves were established by the Board to fund future onetime initiatives.
4. Committed Capital Projects Reserve
The committed capital projects reserve was established as required by Ministry Accounting Principles to fund future amortization expense for capital expenditures funded from reserves.
5. Accumulated Operating Surplus

TRUSTEES



Bryon Morris
Chair



David Kaiser
Vice Chair



Marjorie Adam
Trustee



Leo Boland
Trustee



Nic Edge
Trustee



Mike Guenette
Trustee



Susan Humphries
Trustee



Dave Shields
Trustee



Jazzlyn Abbott
Student Trustee



Taylor Novosedlik
Student Trustee

SENIOR ADMINISTRATION



Pino Buffone
Director of Education



Jennifer Barnes
Superintendent of
Business
(Corporate Services)



Brent McIntyre
Superintendent of
Human Resources
(Employee Services)



Steve Blok
Superintendent of
Education
(Program Services)



Renald Cousineau
Superintendent of
Education
(Program Services)



Jacqueline Poirier
Superintendent of
Education
(Program Services)



Our Vision

Inspire. Empower. Achieve.

Our Mission

Working together to foster outstanding educational experiences.

Our Values

Our students, our staff, our communities.



INSPIRE. EMPOWER. ACHIEVE.

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RENFREW COUNTY DISTRICT SCHOOL BOARD

**COMMITTEE OF THE WHOLE
CLOSED SESSION REPORT
June 14, 2022**

TRUSTEES: D. Kaiser (Chair); M. Adam; L. Boland; N. Edge; M. Guenette; S. Humphries; B. Morris;
J. Abbott & T. Novosedlik (Student Trustees)

TRUSTEES: D. Shields
(Regrets)

STAFF: P. Buffone; J. Poirier; R. Cousineau; J. Barnes; D. Jenkins; S. McIntyre; H. MacMillan

GUEST:

The Committee of the Whole of the Renfrew County District School Board met on June 14, 2022 and discussed the following items in Closed Session:

1. Continuing Education Update;

The following individuals vacated the room for the next agenda item:

- (a) Trustees B. Morris and N. Edge declared a conflict of interest***
- (b) Student Trustees J. Abbott and T. Novosedlik were asked to vacate the room***

2. Labour Update.

No recommendations were made.

I move that the Board receives this report.

D. Kaiser
Chairperson

ADOPTED - June 14, 2022

RENFREW COUNTY DISTRICT SCHOOL BOARD

**COMMITTEE OF THE WHOLE
OPEN SESSION REPORT
June 14, 2022**

TRUSTEES: D. Kaiser (Chair); M. Adam; L. Boland; N. Edge; M. Guenette; S. Humphries; B. Morris;
J. Abbott & T. Novosedlik (Student Trustees)

TRUSTEES: D. Shields
(Regrets)

STAFF: P. Buffone; J. Poirier; R. Cousineau; J. Barnes; D. Jenkins; S. McIntyre; H. MacMillan;
P. Burnette; P. Brazeau, K. McKenna

The Committee of the Whole of the Renfrew County District School Board met on June 14, 2022 and discussed the following items in Open Session:

1. Update regarding the Student Success Initiatives Component of the Secondary School Review - "rethink@secondary" – Experiential Learning;
2. 2022-2023 Budget;
3. Out of Country School Excursion Requests – ADHS & RCI;
4. Delegation of Authority.

The following recommendations were made:

2022-2023 Budget

THAT the Renfrew County District School Board approve the 2022-2023 budget, as presented in the Committee of the Whole agenda package.

Out of Country Excursion Requests – ADHS & RCI

- (1) **THAT the Renfrew County District School Board approves, in principle, the Excursion Request from Arnprior District High School to travel to Italy and Greece from March 8-21, 2023.**
- (2) **THAT the Renfrew County District School Board approves, in principle, the Excursion Request from Renfrew Collegiate Institute to travel to Italy, France and Belgium during March Break 2023.**

Delegation of Authority

THAT the Renfrew County District School Board gives direction to the Chairperson and Director of Education of the Board concerning delegation of authority during the summer months.

I move that the Board adopts this report.

D. Kaiser
Chairperson

PROGRAM AND STUDENT ACHIEVEMENT COMMITTEE

Open Session: **x**

Closed Session: _____

REPORT TO BOARD

June 7, 2022

PRESENT:

Committee Members:	M. Guenette (Chair), M. Adam, S. Humphries, D. Shields, B. Morris, N. Edge, D. Kaiser, L. Boland, J. Abbott (Student Trustee), T. Novosedlik (Student Trustee)
Administration:	P. Buffone, R. Cousineau, J. Poirier, J. Barnes, D. Jenkins, S. McIntyre, S. McCafferty,
Guests:	J. Smith, J. Belleau, K. Oattes, C. Levesque, E. Wright, L. Fitzpatrick, B. Smith, M. Ingram, L. Rigby, S. Cassidy-Rouleau, C. Barber, A. Macdougall-Popke, S. Smith

ABSENT: (With Regrets) M. Knockleby, H. MacMillan

The Program and Student Achievement Committee met on Tuesday June 7, 2022 to discuss the following items:

1. Parent Involvement Committee Update for 2021-2022 – Report
2. Annual Action Plan for School Effectiveness and Student Success – Secondary Update – Report
3. Special Education Plan – Report
4. Work Plan for Staff for 2021-2022 School Year: Year-End Update
5. Exploration of a STEM-focused initiative for the District

The following recommendation was made:

5. Exploration of a STEM-focused initiative for the District

WHEREAS the Ministry of Education Ontario has emphasized the importance of STEM-related initiatives through its recent announcements, including the release of revised mathematics, science and technology curricula that require real-world connections between science, technology, engineering and mathematics, as well as the skilled trades,

AND WHEREAS the RCDSB values community-based and industry inspired partnerships in support of STEM-related initiatives through programs and/or services offered by the District, including its diverse array of SHSM programs,

THAT the Board of Trustees of the Renfrew County District School Board direct staff to explore the creation of a ministry-recognized, certification based program that is STEM-focused and specialized at the secondary level to be in place for the 2023-2024 school year,

AND THAT staff provide a follow-up report of their findings and details of the application proposed to be submitted, to the Board of Trustees by the Fall of 2022

M. Guenette
Chairperson

ADOPTED - June 14, 2022



INSPIRE. EMPOWER. ACHIEVE.

FINANCE AND RESOURCES COMMITTEE

Open Session: X

Closed Session: _____

REPORT TO BOARD

June 7, 2022

PRESENT:

Committee Members:	L. Boland (Chair), M. Adam, N. Edge, M. Guenette, S. Humphries, D. Kaiser, B. Morris, D. Shields, J. Abbott and T. Novosedlik (Student Trustees)
Administration:	P. Buffone, J. Barnes, R. Cousineau, D. Jenkins, J. Poirier, S. McIntyre, H. MacMillan, A. McGregor-Stewart, S. Gagne, T. Hoffman
Guests:	

ABSENT: (With Regrets) M. Knockleby

The Finance and Resources Committee met on Tuesday, June 7, 2022 to discuss the following item(s):

1. Budget 2022-2023; and
2. Staffing Item.

No recommendations were made.

L. Boland
Chairperson



Board Meeting Director's Update - Pino Buffone 14 June 2022

As our students, staff and school communities enter the final few weeks of the current school year, I would like to highlight a few of the exciting year-end activities, including...

- a number of experiential learning activities such as field trips and/or excursions to Ottawa, Montreal and Toronto for historical, scientific and other exploratory endeavours;
- extra-curricular activities such as the performances and plays in the arts, as well as intramural sports and regional tournaments in athletics for student-athletes across the county; and,
- leaving and/or graduation ceremonies taking place, system-wide, from June 21st to June 29th, inclusive.

My sincerest thanks to all stakeholders - students, parents/guardians, staff, federation/union partners, trustees, and community members - for their efforts in making this school year a success! I am particularly grateful for the flexibility and focus, patience and perseverance demonstrated during the Winter of 2022... likely our most challenging time operationally in regards to the pandemic period. Your resourcefulness and ingenuity, determination and innovation truly did facilitate our way through this remarkable period!

Pride Week Activities - June 2022

It was a pleasure and a privilege to take part in the RCDSB's first ever Pride activities this past week! More specifically, on Wednesday 09 June 2022, I took part in one of two Pride Student Forums in the Nishku Room at Opeongo High School. It was a wonderfully interactive session with guest speakers, photo booths, rock painting and pin making! The 'Rainbow Dance' of June 9th, 2022 (from 7-10 p.m.) at Renfrew Collegiate Institute was also a tremendous success! Special recognition to System Principal of Equity and Anti-racism, Amy Johnson, for her leadership in coordinating these activities for our system!

School Visits - Winter & Spring 2022

I was excited and inspired to have resumed school visits over the course of the second semester/term of this school year. The visits began in earnest on the morning of Tuesday, February 15th, 2022 at Queen Elizabeth Public School - and with only three remaining to be enjoyed - will wrap up on the morning of Tuesday, June 21st, 2022 at Arnprior District High School. As always, the school visits reveal strengths to celebrate, areas for continued growth and reflection, and always lead to next steps for consideration as Director of Education...

- strengths to celebrate include... the magnificent manner in which experiential learning opportunities are integrated into teaching and learning contexts inside and outside of our classrooms (*Inspired Learning* at its finest!), as well as the evident dedication and diligence of our staff as they adapted delivery seamlessly to meet the needs of the learners before them (coordination of programs and/or services with a smart, sophisticated approach);
- areas for continued reflection and growth include... the realization that the pandemic has created gaps in the learning of core skills for a number of our students at the elementary level (especially in early literacy and early numeracy in Kindergarten to Grade 2) and the continued pressures that the pandemic has created for a number of our students at the secondary level (including the need to work well beyond part-time hours in Grades 9-12); and,
- next steps for consideration include... the optimization of resources (human, material and/or fiscal) in an appreciative and constructive, yet pragmatic and realistic way in order to address 'learning recovery and renewal', as well as the strive for alignment and coherence at the system level, capitalizing upon the synergy between schools and central departments - including our talented team of instructional coaches, consultants and/or coordinators - in order to move the district forward in teaching and learning environments that continue to inspire!

Best wishes to all students, staff and school communities for a well-deserved summer break! P



Board Meeting
Chair's Update - Bryon Morris
14 June 2022

Now that it is June it's a good time to reflect on the past year. The past year, indeed the past 28 months have been dominated by two things. First, there has been the extraordinary experience of the COVID-19 pandemic, the likes of which has not been seen in Canada or for that matter the world since the so-called Spanish flu of 1918-1920. It has taken upwards of 40,000 lives in Canada, 1,000,000 in the United States and many more across the globe. Far more have been infected with the virus and survived; many were quite ill and some of them still are not 'normal'. Try as we might, as a society we will not get over this experience easily or soon. But there is a brighter side of things as well. Our youth have proven remarkably resilient and are moving forward in their lives, perhaps a little chastened but certainly with hope, optimism and excitement.

We at the RCDSB share this forward-looking point of view. We certainly focused on physical and mental health of all in the system, students and staff alike, but we also never forgot our job of preparing the young people in our charge for the bright future that awaits them. The work of the Board was always a focus. Exciting new programs are in the works, particularly the extension of our very successful French Immersion program. French Immersion, now firmly established in our Elementary schools, is being extended into our Secondary schools on a system basis beginning this September. We also are revamping other programs in our schools, particularly at the Secondary level. Destreaming has already started in Grade 9 and we are planning exciting new STEM (Science, Technology, Engineering and Mathematics) offerings as well at the Secondary level.

RCDSB schools, Elementary and Secondary, are the places to be! We are on the move.

There are other changes as well. We have hired two new Superintendents, replacing two of our valued Superintendents who have retired recently. Both bring skills and experience that we feel will serve the Board well as we endeavor to meet the evolving needs of our students. There's one more change I would like to highlight as well. We have grown to value our Student Trustees immensely. There are two of them on our Board, each serving for two years. Each year one of them 'retires' and another one is selected by our Secondary students to begin their 2-year term the following school year. We value the 'student voice' that these representatives of our students bring to our deliberations. For the past two years we have been very fortunate to have Jazzlyn Abbott joining us at the Board table as one of our Student Trustees. She simply has been an outstanding representative of our student body, articulate and extremely hard working. Not only has she left a profound impression on us here in Renfrew County, she served in a senior leadership role on OSTA, the provincial Student Trustees Association. Jazzlyn, your future is bright! Best wishes to you as you seek out new challenges in life.



Student Trustees' Report for Tuesday, June 14, 2022

Report Prepared By:

Jazzlyn Abbott and Taylor Novosedlik

Student Senate

- With our new policy implemented that all schools must have their Senators elected in June, we were able to have our first ever Student Senate transition session that included our incoming Student Trustee, incoming Senators, and outgoing Senators. We reviewed our [Student Senate Handbook](#) that we created and designed this year, and also did a bonding activity to get the Senate acquainted with each other. For Pride Month, we are doing a 3 part educational series for our social media, with a focus on terminology (find it on our [Instagram](#) or [Twitter](#)), being an ally, and the history of Pride Month.
- I was able participate in the Pride Forum lead by Amy Johnson on June 8th at Opeongo High School. I even saw a few of our incoming/current senators, Trustee Edge, Director Buffone, and our last Student trustee Hudson Arbour. It consisted of students from schools across our board participating in team building activities, fun pride themed games and connecting with the three guest speakers who talked about their experiences within the 2SLGBTQIA+ community. It was a very educational day, filled with fun and networking with different people, I'm looking forward to see what next year has in store and to be bringing feedback I've heard back to my schools and to our senate.

OSTA-AECO

- The Public Board Council will shortly be releasing our document for the year, *Redefining Student Success* which focuses on the stigmas within academics, as well as the barriers which students face to student success. The PBC was also able to do a workshop at the OPSBA AGM about recovering from the pandemic while highlighting student voice.

**OPSBA BOARD OF DIRECTORS MEETING
AND AGM/CONFERENCE
JUNE 9-11, 2022
OTTAWA**

Following are some key items that were discussed at the BOD meeting:

- The Public Property Assessment Network Scholarship- final year. \$1000 for each region for students going into the trades. Eastern Region – the winning student came from Limestone. We had 7 applications including one from RCDSB
- Updates on labour- various committees have been struck in preparation for the upcoming bargaining
- Program policy update: more have joined the OELC including all Catholic Boards; year 3 of the FSL labour market project to include resources to assist Boards and likely will culminate with a conference in May/June 2023; SHSH- doing a school board survey as well as looking at third party certification providers; discussion on DELFT testing and training (has been challenging through COVID); issue with childcare staffing (some childcares are shutting down due to lack of staff) George Brown College is providing a compressed ECE training at no charge.
- Equity Diversity and Inclusion update: OPSBA audit and many recommendations completed and others underway;
- Legislative update: two trustees have won provincial seats (Patrice Barnes and David Smith); it is expected that the house will sit for a short time over the summer to pass the budget and announce Cabinet Minister appointments; our advocacy day (hopefully in late November) is not confirmed as yet.
- Annual Report: some copies will be sent to each Board – both in hard copy and electronically. The report is very well done and has some statistics and information that could be used in a variety of ways.
- Amendments to OPSBA's Constitution were supported in principle and were accepted at the AGM.
- Report from CSBA: Laurie French is finishing her 4th and final year of leading this organization. Their Indigenous work is moving forward; their advocacy event in Ottawa with Federal leaders was very successful

Speakers:

- 1) Stewart Reynolds (Brittlestar) – interesting videos and media work (Disney)- remember the KFC advertisement (what Canada celebrates!); he talked about resilience, creativity, opportunity (sometimes forced). Check out his Twitter feed.
- 2) Nik Nanos: Unpacking the frames- ground ourselves- where are our families at? In the 1960's, the middle class was identified by going directly into the workforce and having a house, car and a vacation; 60 years later, university or college is a requirement and lots of debt. We expect a lower standard of living for our kids- 63% of parents in Ontario agree with this; those between 18-34 when asked about the future, 53% are pessimistic about their future.; 34% on

Ontarians are concerned about paying their mortgage/rent; (I will share the slide deck when I receive it) Support for expansion of online learning- 60% opposed; return of Grade 13- fairly split; provincial election- low voter turnout traditionally favours in incumbent PLUS this campaign was BORING! It is expected that the government will pivot to respond to the economic anxiety; with education, concern about pandemic impact- also think about the focus on “infrastructure”- employers need to make the workplace resilient; also focus on the “competitiveness” in our economy- and be sure to ask for something specific. To do something “new” it needs to be NOW!

- 3) Panel to discuss political insights and prediction: Kristin Rushowy (Toronto Star), Shakir Chambers from Earncliffe Strategies, Susie Heath from Crestview Strategy and Tom Parkin from Impact Strategies:
- The Tory campaign focused on the labour movement, affordability(registration fees, media strategy- Ford is good in crowds not necessarily on formal media.
 - Expect a larger cabinet- reward areas where new members were elected; also more diversity; likely announced before end of June.
 - NDP need to recapture their momentum
 - Liberals need a new leader- several possible contenders including Mitzi Hunter who was Minister of Education in Wynn’s government
 - State of our schools- not much political payback
 - Advice when working with government: they want to work with stakeholders, next 4 years will be their legacy time (as not likely to win the next election), find overlap of interests e.g. infrastructure;
 - This government does not like confrontation; don’t embarrass them as they “take names” ; try to find ways to be constructive
 - Manage the opposition- publicly you need to be careful but privately work with all parties
 - MPP liaison- each MPP has a liaison who work with all MPPS, we need to find out who this is and make that connection.

4) Student Trustee Panel:

- Priorities included Mental Health and Student wellbeing, learning recovery and student success; equity, inclusion and representation in schools
- Our own Jazzlyn Abbott was one of 3 panelists

Policy Resolutions: lots of discussion about the resolution to keep all OPSBA meetings virtual. In the end there were amendments to allow for a hybrid model. All others were approved (some with a bit of rewording). Two other resolutions came in late and were defeated (required 2/3rds majority). If you wish details, let me know- happy to share!

Election results at OPSBA:

Cathy Abraham- acclaimed as President for the next 2 years
Kathleen Woodcock (Waterloo)- elected as 1st VP for the next 2 years
Kathryn Pierroz (Rainy River)- elected as 2nd VP for the next 2 years

Regionally:

Eastern Regional Chair: Susan Humphries

Vice Chair: Karen McGregor (Limestone)

Policy Development Working group: Don Cram (UCDSB) and Robin Hutcheon
(Limestone) ; alternate: John McAllister (UCDSB)

Education Program Working group: Lynn Scott (OCDSB) and Karen McGregor (Limestone);
alternate Judith Brown (Limestone)

*** note that as a Board we now have a vacancy at the BOD table- I would recommend that
Trustee Adam fill that position until Nov/Dec when we will need to elect a new Director)

A few dates to keep in mind:

Next Board of Directors meeting is September 30-Oct 1

November 26-27-28- this will be BOD meeting which ties into Advocacy Day (date TBC)

PES- January 26-28 (also a Regional meeting as part of this event)

Regional meeting- April 1st

April 27-28 Board of Directors

AGM and program: TBC- June 8-10 2023 possible in Collingwood.

Submitted:

Susan Humphries, OPSBA Regional Chair
June 13/22