

RENFREW COUNTY DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING HELD ON SEPTEMBER 27, 2022

at 4:12 PM

Chairperson B. Morris in the Chair.

TRUSTEES

Present: M. Adam; N. Edge; M. Guenette; D. Kaiser; S. Humphries; T. Novosedlik & A. Beggs (Student Trustees)

TRUSTEES

Absent (With Regret): D. Shields; L. Boland

STAFF:

P. Buffone; J. Poirier; J. Barnes; R. Cousineau; J. Smith; K. Riddell; S. McIntyre; H. MacMillan; L. Murphy; J. Sloan; J. Graham

STAFF

Absent (With Regret):

1. CALL TO ORDER

Chairperson B. Morris called the meeting to order.

2. TERRITORIAL ACKNOWLEDGEMENT

Chairperson B. Morris read the Territorial Acknowledgement.

3. INVOCATION

The invocation was read by Student Trustee Ava Beggs.

4. APPROVAL OF AGENDA

MOVED BY M. GUENETTE seconded by N. Edge that the Renfrew County District School Board approves the agenda order for today's meeting.

The motion was CARRIED

5. DECLARATIONS OF CONFLICT OF INTEREST

Chairperson B. Morris asked for declarations of conflict. None were forthcoming.

6. APPROVAL OF MINUTES

MOVED B. KAISER seconded by S. Humphries that the Renfrew County District School Board confirms the minutes of the Board Meeting on August 23, 2022.

The motion was CARRIED

7. PRESENTATION – RCDSB SUMMER LEARNING 2022

Superintendent J. Smith welcomed Principal Lisa Murphy along with teachers Jordan Sloan and Joe Graham who presented highlights of the 2022 Summer Learning Program and the Secondary Co-op Program. In-person Summer Learning welcomed 236 elementary students in Grades SK-6. Focusing on literacy and numeracy instruction, the program included phonemic awareness, structured and explicit phonics instruction, Lexia, vocabulary building and comprehension activities, Lawson continuum for numeracy, Math Talks, community partnerships, parent outreach and webinars and so much more. Student progress reports were shared with parents/guardians and with the students' schools. 147 secondary students were able to earn credits through eLearning courses through the consortium while 97 students participated in the Cooperative Education throughout the District.

8. **COMMITTEE REPORTS TO THE BOARD**

Committee of the Whole Open Session Report – September 27, 2022

Vice-Chairperson D. Kaiser, Chairperson of Committee of the Whole, presented the Open Session Report of Committee of the Whole from today's meeting.

MOVED BY D. KAISER, seconded by N. Edge that the Renfrew County District School Board adopts the Open Session Report of the Committee of the Whole meeting.

The motion was CARRIED

Committee of the Whole Closed Session Report – September 27, 2022

Vice-Chairperson D. Kaiser, Chairperson of Committee of the Whole, presented the Closed Session Report of Committee of the Whole from today's meeting.

MOVED BY D. KAISER, seconded by M. Adam that the Renfrew County District School Board receives the Closed Session Report of the Committee of the Whole meeting.

The motion was CARRIED

Program & Student Achievement Committee

Chairperson B. Morris announced that the following report presented at the Program & Student Achievement Committee's meeting on September 13, 2022 was not approved, due to not having quorum:

(1) Program and/or Service Review Cycle for 2022/2023 School Year – Year II of Implementation

MOVED BY M. ADAM seconded by S. Humphries That the Renfrew County DSB approve the Program and/or Service Review cycle for the 2022-2023 school year.

The motion was CARRIED

Trustee M. Guenette, Chairperson of the Program & Student Achievement Committee, presented the Open Session Report of the Program & Student Achievement Committee meeting held on September 13, 2022.

MOVED BY M. GUENETTE seconded by S. Humphries that the Renfrew County District School Board adopts the Open Session Report of the Program & Student Achievement Committee meeting held on September 13, 2022.

The motion was CARRIED

Finance & Resources Committee

Trustee S. Humphries, Acting Chairperson of the Finance & Resources Committee, presented the Open Session Report of the Finance and Resources Committee meeting held on September 13, 2022.

MOVED BY S. HUMPHRIES, seconded by M. Guenette that the Renfrew County District School Board receives the Open Session Report of the Finance and Resources Committee meeting held on September 13, 2022.

Special Education Advisory Committee

Chairperson B. Morris advised that the Special Education Advisory Committee did not have a quorum for their September 21, 2022 meeting. No report was submitted to the Board.

9. **UPDATES**

(a) Director

Director of Education P. Buffone presented his Director's Report. See Appendix "A".

(b) Chair

Board Chairperson B. Morris presented his Chair's Report. See Appendix "B".

(c) Student Trustees

Student Trustees T. Novosedlik & A. Beggs presented the Student Trustees Report. See Appendix "C".

(d) OPSBA

Trustee S. Humphries provided the following update: OPSBA's Executive Council met for a planning day last month; search process has begun to replace OPSBA's retiring Executive Director; process for a new Strategic Plan has been initiated; planning has started for an Advocacy Day at Queen's Park; and an update on Trustee positions for the Municipal Election next month. Trustee Humphries added that the Board of Directors meet later this week.

10. **CORRESPONDENCE**

None to report.

11. **OTHER BUSINESS**

Trustee M. Guenette announced that former Trustee and Chair of the Board Wendy Hewitt is running for Council in the October 2022 municipal election in the Township of Laurentian Valley.

12. **ADJOURNMENT**

MOVED BY M. ADAM seconded by N. Edge that the Renfrew County District School Board meeting of September 27, 2022 be adjourned. Time: 5:39 PM

The motion was CARRIED

RENFREW COUNTY DISTRICT SCHOOL BOARD

**COMMITTEE OF THE WHOLE
CLOSED SESSION REPORT
September 27, 2022**

TRUSTEES: D. Kaiser (Chair); M. Adam; N. Edge; M. Guenette; S. Humphries; B. Morris;
T. Novosedlik & A. Beggs (Student Trustees)

TRUSTEES: D. Shields; L. Boland
(Regrets)

STAFF: P. Buffone; J. Poirier; R. Cousineau; J. Barnes; J. Smith; K. Riddell; S. McIntyre; H. MacMillan

STAFF:
(Regrets)

The Committee of the Whole of the Renfrew County District School Board met on September 27, 2022 and discussed the following items in Closed Session:

1. Finance & Resources Committee Meeting Closed Session Report – September 13, 2022;
2. Audit Committee Meeting Closed Session Report – September 14, 2022.

As per Board Policy 24, Student Trustees are excluded from a closed session meeting of the Board when the subject matter under consideration involves Section 207 of the Education Act. As such, the Student Trustees vacated the room during item #1 only.

No recommendations were made.

I move that the Board receives this report.

D. Kaiser
Chairperson

ADOPTED - September 27, 2022

RENFREW COUNTY DISTRICT SCHOOL BOARD

**COMMITTEE OF THE WHOLE
OPEN SESSION REPORT
September 27, 2022**

TRUSTEES: D. Kaiser (Chair); M. Adam; N. Edge; M. Guenette; S. Humphries; B. Morris;
T. Novosedlik & A. Beggs (Student Trustees)

TRUSTEES: D. Shields; L. Boland
(Regrets)

STAFF: P. Buffone; J. Poirier; R. Cousineau; J. Barnes; J. Smith; K. Riddell; S. McIntyre; T. Hoffman;
H. MacMillan

STAFF:
(Regrets)

The Committee of the Whole of the Renfrew County District School Board met on September 27, 2022 and discussed the following items in Open Session:

1. Audit Committee Meeting Open Session Report – September 14, 2022;
2. Year to Date Financial Status for 2021-2022;
3. Secondary School Review – “Re-think@Secondary” Consultative Sessions - Fall 2022;
4. Board Work Plan and Work Plan for Staff – 2022-2023;
5. Debrief on School & System Reopening for Fall 2022.

The following were the recommendations:

1. Audit Committee Meeting Open Session Report – September 14, 2022:

2021-22 Annual Report on Internal Audit Activities

That the Renfrew County District School Board Audit Committee recommends the RCDSB:

- a. receives the 2021-22 Annual Report on Internal Audit Activities; and
- b. receives the signed 2021-22 Regional Internal Audit Team Charter for information.

2022-23 Regional Internal Audit Plan

That the Renfrew County District School Board Audit Committee recommends for approval the 2022-23 Regional Internal Audit Plan.

2. Board Work Plan and Work Plan for Staff – 2022-2023

THAT the Renfrew County Board of Trustees approve the Board Work Plan for the 2022-2023 School Year.

I move that the Board adopts this report.

D. Kaiser
Chairperson



PROGRAM AND STUDENT ACHIEVEMENT COMMITTEE

Open Session: X

Closed Session: _____

REPORT TO BOARD

September 13, 2022

PRESENT:

Committee Members:	M. Guenette (Chair), B. Morris, M. Adam, S. Humphries, A. Beggs (Student Trustee), T. Novosedlik (Student Trustee)
Administration:	P. Buffone, R. Cousineau, J. Poirier, J. Barnes, J. Smith, K. Riddell, S. McIntyre, H. MacMillan, A. Garcia
Guests:	D. Fiebig, K. Recoskie

ABSENT: (With Regrets) D. Shields, D. Kaiser, N. Edge, L. Boland

The Program and Student Achievement Committee met on Tuesday, September 13, 2022 to discuss the following item(s):

1. Update on Information and Communication Technologies (ICT) Action Plan (2022-2025)
2. Program and/or Service Review Cycle for 2022/2023 School Year – Year II of Implementation

Recommendation for Item 2 was for the Renfrew County District School Board to approve the Program and/or Service Review Cycle for the 2022-2023 school year. This recommendation has been deferred until the Board Meeting as quorum was not available.

Mike Guenette
Chairperson

ADOPTED - September 27, 2022



INSPIRE. EMPOWER. ACHIEVE.

FINANCE AND RESOURCES COMMITTEE

Open Session: X

Closed Session: _____

REPORT TO BOARD

September 13, 2022

PRESENT:

Committee Members:	Susan Humphries (Acting Chair), M. Adam, M. Guenette, B. Morris, A. Beggs and T. Novosedlik (Student Trustees)
Administration:	P. Buffone, J. Barnes, R. Cousineau, J. Poirier, K. Riddell, J. Smith, S. McIntyre, H. MacMillan, B. Murray
Guests:	

ABSENT: (With Regrets) L. Boland, N. Edge, D. Kaiser, D. Shields, M. Knockleby

The Finance and Resources Committee met on Tuesday, September 13, 2022 to discuss the following item(s):

1. Summer Capital Projects Report; and
2. Annual Action Plan for Strategic Communications & Community/Public Relations.

No recommendations were made.

Susan Humphries
Acting Chairperson

ADOPTED - September 27, 2022



Board Meeting
Director's Update - Pino Buffone
27 September 2022

Now that the current school year is well underway, I would like to share a few updates related to the return to schools and workplaces across the system...

- in alignment with the advice provided by the Chief Medical Officer of Health, as outlined in the guideline for 2022-2023 Health and Safety Measures in Schools, a number of health and safety requirements continue from the previous school year, including: optional masking for students, staff and visitors in schools, school board offices, and on student transportation (except in cases where staff are required to perform an Aerosol Generating Medical Procedure (AGMP) or required to be in the same room when an AGMP is being performed, for instance, and N-95 respirators (fit-tested) are recommended and will continue to be provided); provision of free high-quality masks for students and staff and eye protection for staff, if they choose to use them; endorsement of appropriate hand hygiene and respiratory etiquette in schools and workplaces; ongoing procurement of hand sanitizer for school boards through the provincial government's pandemic supply chain on an "as needed" basis; and, continuation of funding for enhanced cleaning standards and temporary additional staffing requirements, as well as ventilation and filtration improvements at all sites; and,
- in coherence with the poise and professionalism of our staff, the start-up has proceeded smoothly for schools and central departments - with a few ongoing challenges and opportunities related to class configuration, staff shortages (for coverage requirements, in particular) and student transportation - all commonplace for the start of a new school year.

My sincerest gratitude, once again, to all students, staff and school communities for their care and commitment, focus and flexibility in ensuring the smooth start-up this school year.

Secondary School Review - Consultative Sessions - Fall 2022

I am excited to share that the District will be engaging all secondary staff, as well as educators for adult/continuing education, in a series of consultative sessions related to the 'Re-think@Secondary' initiative. The first session for Adult & Continuing Education will take place on Thursday 29 September 2022. The sessions at the seven secondary sites will take place over the months of October and November 2022. The feedback and/or input gathered will inform recommendations brought forth by the Secondary School Review Committee to the Board of Trustees in the Fall of 2022 and Winter of 2023.

National Day for Truth and Reconciliation - September 30th, 2022

As an integral part of the District's efforts to address the 'Calls to Action' of the Truth and Reconciliation Commission, schools and central departments will engage in a number of activities related to Indigenous Education, including the raising of 'Every Child Matters' flags on site.



Board Meeting
Chair's Update - Bryon Morris
27 September 2022

Finally we are beginning a new school year that is relatively normal! Most students have returned to in-person learning at our schools while a small number have opted for on-line learning. Our schools are humming with activity after a smooth start-up. Normal classroom activities are well under way, sports and other school clubs are operating, and the vibrant life of schools has returned. Thank you to all students, families and staff for all their hard work and sacrifices over the past two and a half years during the pandemic. While we still have to keep our guard up we appear to be entering a new normal in the life of our schools.

Amidst all the purposeful activity in our classrooms and schools the Board is continuing to work hard on new initiatives in order to meet the changing needs of our students as they prepare for their future lives. About three years ago we began the process of a Secondary School Review, looking at what we were doing, as well as why and how we were doing it. The pandemic necessitated that this review be put on hold. We now are putting the Review back on track as a priority. It will be a busy Fall as we hold Consultations with all seven of our High Schools, as well as our Continuing Education Department. This process will help us redefine what we do in our secondary schools as we assist families in preparing their young people for an uncertain and changing future.



Student Trustees' Report for Tuesday, September 27, 2022

Report Prepared By:

Taylor Novosedlik and Ava Beggs

Over the last few weeks, we've been getting back into the groove of things since school began back on the 6th. Since then, we've been getting ready for our roles within the board, for our student senate and also for OSTA-AECO. On September 17th I had an executive meeting in Toronto, during the meeting we went over some strategic planning for the year, some planning that is left for FGM which takes place October 20th - 23rd and we also had a meeting with Minister of Education, Stephen Lecce. During the meeting a few topics were discussed which included students return back school, our shared priorities as an organization and building a partnership with student involvement moving forward.

At our upcoming senate meeting, we plan to have a day filled with vision planning, electing different positions within the team, some discussion on the Secondary School Review along with some activities to get to know each other.

As school has started back up, we have been taking some time to not only focus on being students, but also planning on how to be successful in our roles for the upcoming school year. I have had 2 Public Board Council meetings since my term as Southern Ontario Regional Representative began. Both meetings were extremely productive. As a team, we are working on creating goals for this year as well as for years to come, making sure to put students' needs first and recognize feedback that has been given. As for Student Senate, Taylor and I have been dedicating our time to plan a fun, yet educational day for our Senators. Overall, my first few weeks as Student Trustee have been spent learning from Taylor and being alongside all kinds of people, all extremely kind and understanding.