

# Community Use of Schools – Changes taking effect September 1<sup>st</sup>, 2019

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## Introduction

This document outlines the changes coming to the Renfrew County District School Board Community Use of Schools program, effective September 1, 2019. The current rates will be applied to permits that are entered between now and August 16<sup>th</sup>, that have provided all of the necessary requirements for an approved permit. We will not accept any new permits between August 17<sup>th</sup> and August 31<sup>st</sup>, in order to allow time to properly transition to the new rates, and complete approvals of any pending permits. As of September 1<sup>st</sup>, new permits will be processed according to the rates and categories outlined below.

## Updated Community Use of Schools Categories

Category 1 – School Use	<ul style="list-style-type: none"> <li>• Board sanctioned activities</li> <li>• Extra-curricular programs</li> <li>• Board sponsored Professional Development</li> <li>• School council meetings</li> <li>• School fun fairs</li> <li>• Graduation exercises</li> </ul>
Category 2 – Youth Non Profit	<ul style="list-style-type: none"> <li>• Organized and maintained by volunteers with participation open to all children/youth in the community; all revenue is reinvested directly back into the organization; organizers, instructors, coaches are not paid salaries or honorariums.</li> <li>• All participants are under 18 (not including/coaches/leaders)</li> </ul>
Category 3 – Adult Non Profit	<ul style="list-style-type: none"> <li>• Organized and maintained by volunteers</li> </ul>

	with participation open to everyone in the community; all revenue is reinvested directly back into the organization; organizers, instructors and coaches are not paid salaries or honorariums.
Category 4 – For Profit	<ul style="list-style-type: none"> <li>• Clubs or groups offering programs/activities programs where the proceeds are retained by the group <ul style="list-style-type: none"> <li>○ Colleges, Universities</li> <li>○ Driver’s Education</li> <li>○ Fitness Instructors</li> <li>○ Performances</li> </ul> </li> </ul>
Category 5- Reciprocal	<ul style="list-style-type: none"> <li>• Municipalities or Community Organizations, where a reciprocal agreement has been drafted and signed by both parties</li> </ul>

### Updated Community Use Subsidies

Category	Subsidy
1 – School Use	No charge
2 – Youth Non Profit	100% Subsidized
3 – Adult Non Profit	Partially Subsidized
4 – For Profit	No Subsidy

### Updated Community Use Rental Fees

	Category 1 – School Use	Category 2 – Youth Non Profit	Category 3 – Adult Non Profit	Category 4 – For Profit
Classroom (secondary), Meeting Room, Hallway	No Fee	\$0	\$3.00	\$7.50
Single Gymnasium	No Fee	\$0	\$7.50	\$22.50
Kitchen, Library, Multi-Purpose Room	No Fee	\$0	\$5.00	\$12.50
Auditorium, Cafeteria	No Fee	\$0	\$10.00	\$25.00
Beach Volleyball	No Fee	\$0	\$3.00	\$7.50

Court				
Sports Field	No Fee	\$0	\$7.50	\$20.00
Track	No Fee	\$0	\$5.00	\$15.00

## Updated Community Use Administrative Fees

- Permit Fee of \$15
  - For every approved permit, there will be a \$15 administrative fee. This fee is to offset the costs of wear and tear on the facilities, and to recover the permit costs which are not covered by the Ministry Grant.
- Cancellation Fees
  - Min. 3 business days in advance
  - Cancellation after 3 business days: for profit groups will be charged full rate, non-profit groups will be charged value of their permit that has been subsidized.
  - “No-show” fee
    - First time: \$25 + applicable fees
    - Second time: \$25 + applicable fees
    - Third time: \$50 + applicable fees, remainder of permit cancelled
- Increase Summer Access with Conditions
  - In late March a list of available sites will be provided. The conditions of use will be similar to this year - only accessible in July, only certain sites available, only gymnasiums are available, only available during regularly scheduled custodial hours.